

Coordination of Pollution Prevention Resource Exchange (P2Rx) Network Quarterly Report - June 2010

U.S. EPA Grant X9-83451601-0

*Submitted by Madeline Sten, P2Rx Coordinator and
the Pacific Northwest Pollution Prevention Resource Center*

June 30, 2010

The following quarterly report is submitted in compliance with the reporting requirements of U.S. EPA Grant X9-83451601-0.

Work on this project commenced officially in mid-March 2010, and advance preparation for the work preceded that date. Since mid-March 2010, the Pacific Northwest Pollution Prevention Resource Center (PPRC) has been coordinating the work of the Pollution Prevention Resource Exchange (P2Rx), a network of eight regional pollution prevention information centers (hereinafter referred to as Centers) dedicated to providing pollution prevention and source reduction information, networking opportunities, training and other services to states, local governments, businesses, technical assistance providers, and others in their regions and nationwide.

Coordination of P2Rx falls into three broad categories: collaboration, marketing and partnership, and measurement. Work in these categories is described below. This quarterly report concludes with a brief summary of project budget expenditures and status.

Collaboration

“Collaboration” describes activities that enhance coordination and collaboration among the Centers. Activities taking place between February through June are described below. The months of February and March included work and review associated with transitioning the P2Rx Coordination role from Jean Waters to Madeline Sten.

Calls and meetings

P2Rx Administrative Monthly Call

Meetings of the P2Rx Directors, referred to as “admin calls” were held on the following dates: February 10, 2010; March 10, 2010; April 14, 2010; May 12, 2010; and June 9, 2010. Follow up for admin calls includes preparing minutes, sending them out for review and amendment, and posting them to the P2Rx website. In April, we began sending the minutes to the P2 Regional Coordinators. Meeting minutes for the Administrative meetings are posted by date under “Previous Admin Calls Minutes” at <http://p2rx.org/webcall/getadmingroup.cfm>. Major topics during this period included planning for the Annual Meeting, the meeting with the Regional P2 Coordinators, the national Environmental Summit, and working on a Partnership strategy.

Annual Meeting

The P2Rx Annual Meeting was held in Orlando, Florida May 24 and 25, 2010, immediately prior to the Summit. Intertwined with the Annual Meeting were meetings with the Regional P2 Coordinators and Beth Anderson of EPA Headquarters. The Summary of the Annual Meeting is found at <http://p2rx.org/adminInfo/Orlando2010.pdf>. Major topics included improving collaboration on Sector Priorities, emerging issues and partnerships. The discussion with Beth Anderson focused on

improvements to the grant conditions, including increasing the length of time to respond to the RFP which would improve the ability of the Centers to collaborate. Sten facilitated a brainstorming session that initiated work on a strategic plan.

Committees

Executive Committee. The Executive Committee met by conference call on two occasions to discuss logistical issues associated with the Summit and the agenda for the Annual Meeting. Summit discussions primarily pertained to P2Rx-sponsored events. Minutes were not taken.

Marketing and Partnering Committee. Although the Marketing and Partnering Committee did not meet in the first quarter, Sten worked with WSPPN to develop a white paper on Partnering. (Found in Attachment 1.) The white paper proposed a process used at the Annual Meeting where the Centers broke into two groups: Sustainability and Energy Efficiency. Both groups will meet by conference call and report out to the larger group in July. A copy of notes taken by the Energy Efficiency committee at the Annual meeting breakout is found in Attachment 2. The Sustainability committee meeting was more informal, and did not result in breakout notes.

Content and Technology. The Content and Technology Committee met by conference call three times (April 12, April 29 and May 4). These calls are documented at <http://p2rx.org/admininfo/contechcom/>. The calls focused on Web 2.0, social marketing and the development of a slide presentation by P2RIC which was used at the Annual Meeting and the Regional P2 Coordinators' meeting. At the Annual Meeting the committee was asked to look into issues involved in transitioning from Cold Fusion to a more current database. P2RIC and GLRPPR are currently working on a white paper on the possibility of establishing a P2Rx Blog. The Content and Technology Committee will convene in the next quarter to discuss both topics.

Web group calls. A web group call was hosted on March 25. A second one will be hosted on June 24. The March 25 call focused on changes to allow tracking for federal funding source (EPA, P2 or Source Reduction), cost calculations and new metrics for Green House Gas Emissions. The minutes for this meeting are posted at <http://p2rx.org/webcall/webcallminutes/webcall032510.pdf>. The June 24 call will provide the web group members the opportunity to ask implementation questions associated with P2Results. These minutes will be posted in July.

Strategic Plan

At the Annual Meeting the Centers decided to begin work on a Strategic Plan. The plan will not be lengthy or complicated. It is for internal purposes only. The final form will be an outline with time spent on concepts rather than wordsmithing. In May, the Centers brainstormed goals and a client list. In June the Admin group discussed strengths and weaknesses. Based on directions identified in these conversations, Sten worked with WSPPN to develop a Google survey for the Centers to discern areas of focus. The survey will be completed by early July for next steps to be taken at the July Admin call.

Communications with EPA. Sten worked closely with EPA Regions 1-2, 4, and 10 to improved communications with the P2 Regional Coordinators. Minutes are now sent out to all Regional P2 Coordinators and Headquarters. Communication with Headquarters proceeds on an as needed basis, for example, with respect to meeting planning for the P2 Coordinators Annual Meeting. EPA Headquarters participates monthly on the Admin conference calls. The Centers met with Beth Anderson of Headquarters to discuss changes to the RFP process.

Routine Maintenance Functions Associated with Collaboration

Several routine maintenance functions were performed by the Coordinator team from February through June. These are described below.

1) Provided web support

The P2Rx home website was maintained and updated, including P2 content and links provided to clients and the administrative pages that contain minutes, standards, Coordinator reports, user manuals, marketing materials and other information for the Centers.

NEWMOA is handling most of the IT work for P2Rx including tasks resulting from the centralization of the Topic Hub database, the P2 Programs Directory, and P2 News. In April and June, Sten and NEWMOA hosted calls for the Center web administrators that addressed changes to P2Results and the Program Directory. These calls are described in this report under "Collaboration." NEWMOA responds routinely to IT questions raised by individual Centers. The P2Rx Coordinator is working with NEWMOA to on improvements to the P2Rx website that should increase its ability to handle events, particularly webinars, in a timely fashion.

2) Conducted Web and Administrative calls and meeting

The Coordinator team is responsible for setting agendas, sending out meeting notices, and taking and posting meeting minutes from the monthly administrator's calls, quarterly web calls, and annual meetings. Activities for the current month and subsequent month are included in monthly call agendas. Most meetings include a check on the status of activities contained in the Marketing Implementation Plan, <http://p2rx.org/admininfo/markpartcom/p2rxmarketingplan1-10.xls>.

3) Checked programs directory and Topic Hub links.

In the past, it has helped the Centers to receive a monthly reminder of web links that need to be fixed. (Link-checking procedures are posted at <http://p2rx.org/admininfo/LinkChecks-P2Rx.pdf>.) Based on recommendations of the previous Coordinator a deep link check was done in March and April, resulting in identification of over 3,200 broken links. The Coordinator team fixed a majority of these broken links in April and May; the remainder (a few dozen per Center) were sent directly to the responsible Center to be fixed. Routine link checking resumed in June.

4) Organized/facilitated committees as needed.

Sten and the Coordinator team arranged conference calls for the monthly Administrative meeting (February through June), two quarterly meetings of the P2Rx web group, three meetings of the Content and Technology Committee, and the Annual Meeting. These meetings were described above.

5) Aggregate and report measures semi-annually.

Preparations started in June to accommodate collection of data for the semi-annual report. The Centers will begin collecting the information in July. These numbers will be aggregated and reported to EPA in the next quarter.

Summary of routine coordination activities taking place from February through June 2010

February	• Conducted admin call (2/10/10); prepared and posted minutes
March	• Set agenda for admin call; sent reminder one week in advance

	<ul style="list-style-type: none"> • Conducted admin call (3/10/10); prepared and posted minutes • Set agenda for web call
	<ul style="list-style-type: none"> • Conducted web call (3/11/10); prepared and posted minutes
	<ul style="list-style-type: none"> • Checked and fixed links for Topic Hubs • Checked and fixed links Programs Directory
April	<ul style="list-style-type: none"> • Set agenda for admin call; sent reminder one week in advance • Conducted admin call (4/14/10); prepared and posted minutes
	<ul style="list-style-type: none"> • Checked and fixed links for Topic Hubs • Checked and fixed links for Programs Directory • Sent minutes to Regional P2 Coordinators
May	<ul style="list-style-type: none"> • Set agenda for admin call; sent reminder one week in advance • Conducted admin call (5/12/10); • Checked and fixed links for Topic Hubs • Checked and fixed links for Programs Directory • Sent minutes to Regional P2 Coordinators
June	<ul style="list-style-type: none"> • Set agenda for admin call; sent reminder one week in advance • Conducted admin call (6/9/10); preparing minutes for later distribution
	<ul style="list-style-type: none"> • Checked links and distributed accumulated March-April results for Topic Hubs. Resumed routine link checking • Checked links and distributed March-April results for Programs Directory. Resumed routine link checking

Marketing and Partnership

Broadly, “Marketing and Partnership” includes, but is not limited to, outreach activities that increase the reach of P2Rx. Our objectives for this area of work are twofold: increase use and relevance of P2Rx products and develop partnerships with organizations with similar purpose.

The Centers are working on a Partnership Strategy based on the general outline developed by Sten and Dick. (Attachment 1.) This strategy was discussed at the Annual Meeting in Orlando, with defined next steps. The purpose of the strategy is to identify partners and areas of joint interest that should increase P2Rx reach, relevance and, eventually, funding.

Regional P2 Coordinators. EPA’s Regional P2 Coordinators (P2 Coordinators) are important P2Rx partners. More diverse and less cohesive than the Centers, they manage the PPIN funding vehicles, are well connected in their regional offices and throughout their regions. Many potential areas of synergy exist. Some Regions have excellent relations. Other do not. The Centers seek to increase the P2 Coordinators’ understanding of the P2Rx so they might collaborate on increasing the relevance and reach of P2.

Last year, the P2 Coordinators invited the Centers to what is mutually agreed upon to have been an unproductive meeting. Disappointed by with the lack of results, the Centers supported having Sten try again. Sten and the Centers invested a substantial amount of time in working with organizers of the Regional P2 Coordinators meeting developing and orchestrating an agenda that furthered

communication and collaboration among Headquarters, the P2 Coordinators and Centers. This activity included conference calls with meeting organizers, meetings with Carolyn Gangmark and Bob Drake of EPA Region 10, many draft agendas, and eventually culminated in joint facilitation of P2Rx section of the meeting with Carolyn Gangmark and Carolyn Scott. Many of our comments were integrated into the final P2Rx Annual Meeting agenda. See Attachment 3.

The results of the engagement have yet to be realized. While discrete next steps were not identified by the process, there were some good outcomes. First, Tanya Mottley has put into place a process to identify opportunities for change and improvement. Preliminary “next step” discussions are proceeding with Rob Guillemain of EPA Regions 1 and 2. Second, Sten continues to work on follow up activities that improve communication and coordination with the P2 Coordinators. The Coordinator team now sends monthly Admin meeting minutes to the P2 Coordinators. Coordinators seem to appreciate this approach. The Annual Meeting minutes were also sent. Third, starting in July, Sten will be on the P2 Coordinators’ monthly call on a routine basis. These efforts are bound to improve relations among the P2 Coordinators and Headquarters, two of P2Rx’s partners.

Meeting with Scott Hutchins, Partnership Development, Industrial Energy Efficiency, U.S. Dept. of Energy. At the Summit, Sten, Kevin Dick of WSPPN, Myla Kelly of Peaks, and Thomas Vinson of Zero Waste met with Scott Hutchins of DOE to discuss areas of collaboration. Most obvious are co-branding opportunities in the *Save Energy Now* ALLY program, which is a push to build a national network of partners to help LEADER companies and other manufacturers improve industrial energy efficiency. DOE is seeking collaborations with partners that have existing relationships with U.S. manufacturers and the capability to deliver industrial energy efficiency resources. By joining together, DOE and ALLY partners are creating a national network of federal, local, and specialized industrial energy efficiency services. The Centers are individually considering joining. Whether P2Rx nationally can join will be explored. Hutchins will join the Center Directors on the July Admin call.

Department of Defense. In a smaller effort, Sten is working with WSPPN to bring the Department of Defense back to pollution prevention and become a P2Rx partner. Sten is developing a panel for the conference on the implementation of Executive Order 13514 which addresses sustainability and green procurement. This effort may result in increased sharing between DoD facilities on the West Coast and their P2Rx Centers. P2RIC has also put forward an idea related to the identification of green vendors for the Defense Logistics Agency that we might find a way to promote.

NPPR. P2Rx has an MOU establishing NPPR as a partner. P2Rx supports the partnership by participating on the P2Results Workgroup conference calls and at the workgroup meeting at the Summit. P2Rx served as a media sponsor at the Summit. We promoted P2Rx through two fun marketing sessions (an EcoFluxx competition and morning yoga) and a display table that included the P2Rx display board, materials from all of the Centers and P2Rx generally. Individual Centers support workgroup activities and report back to the Directors. P2Rx continues to seek out opportunities to collaborate with NPPR.

Measurement

Measurement work during this quarter fell into three categories.

- 1) Follow up to roll out of P2Results upgrades in December 2009. Both the Directors and the Web group took up P2Results upgrades at their respective meetings. NEWMOA is reviewing

changes made by the Directors to determine whether they affect the Activity Measures, Web Measures and template for the Semi-Annual Measures Report.

- 2) The June 24 web call will focus on upgrades to the regional modules, with a later meeting planned in July to queue up the Semi-Annual Measures Report.
- 3) Participation on the P2Results workgroup. This group met by conference call on April 26 and at the Summit. P2Rx will help the group with a marketing strategy for the call for data, and help release the results as they come out. Sten has also set up a meeting between Scott Butner acting on behalf of the E3 program and PPRC on P2Results. The E3 program is evaluating measurement systems to find one appropriate for their use. P2Results has some attributes that are attractive, including the new GHG elements. Further, it has the capacity to collect information down to the company level and other functions E3 wants.

Project Budget Expenditures and Status

Project expenditures to date are on track with anticipated project tasks and schedule. There are no significant discrepancies. Expenditures are shown through May 31, 2010. June charges are booked after June 30 and will be included in the next quarterly report.

Expenditures and budget status are summarized below; additional details are available upon request.

	Summary, all tasks	Wages Task 1 Measurement	Wages Task 2 Collaboration	Wages Task 3 Marketing	Direct Expense Task 1 Measurement	Direct Expense Task 2 Collaboration	Direct Expense Task 3 Marketing
Budget	\$115,000	\$26,331	\$30,647	\$31,261	\$5,236	\$10,480	\$11,045
Charges 3/31/2010	\$9,469	\$1,776	\$3,552	\$3,621	\$0	\$347	\$173
Charges 4/30/2010	\$6,365	\$1,230	\$2,787	\$2,220	\$0	\$128	\$0
Charges 5/31/2010	\$11,807	\$1,230	\$4,304	\$4,526	\$203	\$1,219	\$325
Total Charges	\$27,641	\$4,236	\$10,643	\$10,367	\$203	\$1,694	\$498
Balance Remaining	\$87,359	\$22,095	\$20,004	\$20,894	\$5,033	\$8,786	\$10,547
% of Grant Expended*	24%	16%	35%	33%	4%	16%	5%

* Based on project end date 2/28/11.

Attachment 1

Draft Partners Discussion Summary

March 16, 2010

Participants: WSPPN: Kevin Dick; Donna Walden, WSPPN Regional Coordinator

P2Rx: Madeline Sten

Purpose: At the last admin call (March 10), Madeline and Kevin were tasked with coming up with the following:

- Structure for work groups for partnerships.
- Strategy for getting to know key Summit speakers and attendees

Key Points

- “Partners” refer to organizations with similar objectives that 1) may improve P2Rx’s ability to access and push out information or 2) may be willing to fund P2Rx work to accomplish objectives of mutual benefit.
- Centers have been successful at seeking partnerships at the Regional level. We are addressing partnerships at the federal level. A focused approach should not preclude being ready to take advantage of opportunities that arise.
- The primary funding partnerships to date have been with OPPT and the Regional Coordinators. We should work outward from the programs we know to those who may be able to use our services. Begin partnerships with what we know.
- Partnership discussions in the past have been largely unfocused. A strategy with a focus on specific areas of expertise might be more successful. We could start by contacting program areas in the agency whose areas of focus overlap with P2Rx topic areas – such as energy conservation, water conservation, climate change and purchasing. (These are just suggested topics. The group would need to decide.)
- We should identify our priorities as a group and each center’s priorities as they relate to P2Rx.
- Two centers are non-profits. Five centers are university-based. One center is housed in a state agency. The centers should identify constraints arising from these diverse organizational arrangements.
- Work with partners should take advantage of the diversity of the centers and their programs as opposed to homogenizing the centers. Because of this diversity, it may be helpful to break into small groups of two or three centers with similar areas of focus to identify key EPA programs and/or individuals that we want to work with.
- In identifying prospective partners, we should take special note of organizations with programs and methods of communication and operation very similar to P2Rx. These organizations may hold great potential for synergies in the long term.

Proposed approach

Identifying prospective partners

1. Identify common topics of interest from the Topic Hub listing or the current most important topical focus at each center. Select three. (We could set up the teams either by email before the April Admin call or set aside time during the call.)
2. Break the centers into teams of 2 or 3 based on topics of interest and expertise. (We could set up the teams either by email before the April Admin call or set aside time during the call.)
3. Charge each team with identifying programs within EPA (first) that have a strong interest in the topical area. Ask Beth to provide assistance with this task.
 - a. Provide contact information on the program and a key contact, if possible.
 - b. Identify the specific area of interest (e.g. not energy conservation, but energy conservation for tribes)
4. Have each team report back at the May Admin conference call.

Courting prospective partners

5. When we get the information on the Summit speakers and attendees, review the lists to identify any key individuals the team or P2Rx Coordinator should meet with.
 - a. Contact prospective partners prior to the Summit to arrange meetings.
 - b. If there are several representative of a prospective partner organization, consider scheduling a small group meeting.
6. For prospective partners we meet with at the Summit, prepare follow up materials with the assistance of the P2Rx Coordinator.
7. For prospective partners not attending the Summit, we establish contact by a variety of means from phone to meetings in person.

Next steps for this process

- Solicit comments from the Executive Committee, then other centers.
- Share the results at the next Admin Call.

Attachment 2

1 P2RX Partnership Notes – May 24, 2010

Notes from P2Rx Summit – May 24, 2010

Partner Assignments – Energy Efficiency

During the P2Rx annual meeting, the P2 Centers broke into two groups to determine partnership opportunities. Outcome summarized below:

Opportunity Broadly Defined:

Energy and energy efficiency – a lot of expertise out there, DOE has a lot of funding, industrial technology center, a bunch of assessments, industry focus...

We are not going to be the experts in energy; however our information network is of great value.

Provide information through our websites and regional outreach.

We can play a role in laying the foundation for a carbon constrained future. Businesses are realizing it's good business sense to reduce carbon and many are moving in that direction. Regulatory seems to be developing tools. Small business is a difficult nut to crack. Regulatory agencies are a good delivery vehicle to take information out to those businesses. Regulatory agencies are interacting with businesses and we can help those people bring more and better energy efficiency to these businesses. Larger businesses don't need our help. They have resources to consult on compliance. Small to mid-size companies are our intended target. We wish to outreach to them and work with businesses that are already headed in the energy efficiency direction.

Competition:

Opportunities are leaving our group. MEPs (manufacturing extension partnerships) are being trained in some regions on energy efficiency. They are institutionalizing what P2Rx has done. So what is the role of the P2Rx network then? We need to be proactive in describing (and marketing) what we do. Packaging the environmental impacts... We've been doing this a long time and we know the pitfalls, etc. We have the network of partnerships that they don't. MEPs just now looking to expand beyond manufacturing and we've been working with business and industry for a long time.

Potential Partners Identified:

State and local organizations

EPA priority sectors

NGO's – Climate Solutions (advocacy driven) business component – business leaders with climate change. Entry to businesses that we don't ordinarily come into contact with.

Small Business Development Centers

EPA – Energy Star

DOE – partnership programs (P2Rx is meeting with Scott).

Help DOE with an information interface by working with their stakeholders and others to meet the informational needs of fleet managers. (big government fleets to medical labs or florist). Technical assistance providers are engaged giving training to people who are running fleets, doing inspections.

Northwest Energy Coalition (each of the utilities from Oregon, Montana, Idaho)

Every state has a State Energy Office

Energy people on water conservation. Highest municipal energy cost is water supply and treatment. If we can help with water conservation, then huge energy savings. Cumulative impact on waste water supply treatment. In the waste side of it; greenhouse impact of solid waste. Opportunity for EPA, letting energy (DOE) take the lead on this. Aside from the carbon rule, DOE

2 P2RX Partnership Notes – May 24, 2010

and EPA are not putting resources into greenhouse gas emissions. When there is more funding that comes on EPA side, some opportunities to be more involved with helping develop tools with businesses on greenhouse gas emissions. EPA Water division – might be people to conduct outreach to.

Another way to get money from DOE is to go to national labs (they are a centralized research industry but don't have a strong network). For example, Lawrence Livermore, Sandia, etc.

Green building and retrofits (a lot of governments have developed green building programs).

E3 Partners. Opportunities for us to get some funding through DOE. DOE has a lot of people knocking at the door for the money that they have that do not have the credibility or networks that P2Rx has. DOE is going to be looking for a way to spend it. Offer our help and context of tools that are out there – come up with a bid on that. Energy, environment, and economy – EPA contacts (Tom Murray, Chris Kirs)

Commerce (NIST is commerce) - Green jobs comes through state departments (BLOCK GRANTS) – most of that money is spent. **NIST (National Institute of Standards and Technologies)** – sets standards – put some context to all these tools that they are developing – putting a lot of resources into developing tools that are not relative outside the organization. A lot of the weaknesses of industrial is that they focus on commerce and profitability rather than environmental performance.

Tribal

Lot of money being funneled through tribal - \$48 million to tribal for climate change (EPA through Council of Environmental Quality). National Organizations include ITEP (Institute for Tribal Education Partners) and NTEC (National Tribal Environmental Council).

National Association of State Offices of Energy (NASOE).

Transportation (resources on DOE website) – clean cities

Agricultural – (water conservation is a big one for Ag). Try to get them on the advocacy side. NRCS – national resource conservation service – understand what their role is with Ag and state resources.

Work with USDA or extension programs; opportunity for P2 to work with the communities in sustainability on energy efficiency. Everything they do is being dictated by the people that they sell to.

Next Steps:

Each center to take on a specific focus and write a short white paper (2 pages) identifying the opportunity and why it is strategic to P2Rx/EPA. The white paper should name specific organizations and companies that we wish to partner with in that sector and identify contacts at such organizations. Include a plan for how we are to approach them and why they would consider partnering with us. Finally, indicate what would be the desired outcome of our partnership/collaboration: i.e., are they a source of funding for us, would we together seek large funding opportunities; what new initiatives would this collaboration enable, etc? Include price list or budget and dollar savings and benefit to companies. Initial target due date: June 22?

Small to mid-size business energy efficiency – Paula Del Giudice

E3 (manufacturing) energy efficiency – Thomas Vinson-Peng

Water conservation – Julie Woosley

Transportation – Kevin Dick

Tribal – Myla Kelley

AG or USDA World – Donna Walden

Attachment 3

P2Rx Annual Meeting Agenda <i>May 24-25, 2010</i> <i>Orlando, Florida</i>	
Monday, May 24 , Mediterranean B Room (across from the Gift Shop)	
8:15-8:45	Breakfast and P2Rx Business: P2Rx Coordinator's updates and working at the Summit
8:45-9:30	Social Networking: Opportunities and Issues <i>Lead by the Content and Technology Committee</i>
9:30-10:15	Prepare for meeting with Coordinators
10:15-10:30	Break and depart for meeting with P2 Coordinators
10:30-12:00	<p>Meet with P2 Coordinators in their meeting room</p> <p>10:30 Presentation by the P2Rx Centers - highlights of priorities and staff investments <u>Objective:</u> Share information with all coordinators on what the Centers are working on, and provide shared understanding of how each is set up, operates, identifies priorities.</p> <p>11:30 am Working Together to Address State and Stakeholder Needs <u>Objective:</u> Provide examples from NEWMOA and Region 1, PPRC and Region 10, ESRC and Region 4 to show how Regions and Centers are identifying stakeholder and state needs, and targeting deployment of resources</p> <p><i>Each Center should be prepared to give a 5 minute overview of their regional activities. If your center hosts a national P2Rx activity (e.g. P2News or IT support), please include it in your presentation. Madeline will give the P2Rx national overview.</i></p>
12:00-12:45	Reconvene/Lunch/Discussion of meeting with P2 Coordinators <i>Discussion and working lunch</i>
12:45-2:00	Emerging issues and their impact on P2Rx: increasing the relevance of our tools to meet emerging issues. <i>The results of this session are primarily for P2Rx, but could be used for the discussion on Tuesday with the Coordinators.</i>
2:00-3:00	Partnership Discussion <ul style="list-style-type: none"> • <i>Set Objectives</i> • <i>Breakout groups</i>
3:00- 3:30	Break
3:30-4:30	Partnership Discussion continued <ul style="list-style-type: none"> • <i>Reconvene, report out and discussion</i>
4:30-5:00	Discussion of work on priority sectors: accomplishments, challenges and next steps.
5:00	Adjourn
	Dinner with P2 Coordinators (time and location TBD)

Tuesday, May 25. Location announced on Monday.

8:00-9:00	P2Rx Centers meet for breakfast. <i>Next steps and last minute work on Coordinator's meeting.</i>
9:00	<p>Join with P2 Coordinators. <i>Facilitated discussion.</i></p> <p>10:30 Presentation by the P2Rx Centers - highlights of priorities and staff investments <u>Objective:</u> Share information with all coordinators on what the Centers are working on, and provide shared understanding of how each is set up, operates, identifies priorities.</p> <p>11:30 am Working Together to Address State and Stakeholder Needs <u>Objective:</u> Provide examples from NEWMOA and Region 1, PPRC and Region 10, ESRC and Region 4 to show how Regions and Centers are identifying stakeholder and state needs, and targeting deployment of resources</p>
9:00-12:00	<p>9:00 am Increasing the Relevance of P2: Emerging Trends and Tools (Rob Guillemin) <u>Objective:</u> (1) Participate in a discussion about significant environmental trends identified by P2Rx Centers. (2) Learn about a new generation of web tools for facilitating outreach and technical assistance.</p> <p>10:00 am BREAK</p> <p>10:15 am Integrating EPA Priorities (Administrator's, Regional, Strategic) with a "P2 Slam" Dialog (Carolyn Gangmark and Madeline Sten) <u>Objective:</u> Share best practices and tools, information, and strategies - to help align our priorities and identify projects to address those priorities.</p> <p>11:15 am Wrap-up Session <u>Objective:</u> Identify short and long term priorities for the remainder of the year, identify action items and assign roles. What are you going to do when you go back to your office.</p>

LUNCH ON OWN

1:30-2:30	<i>Optional.</i> Meet with Scott Hutchins, Partnership Development , Industrial Energy Efficiency, U.S. Dept. of Energy Location: TBD
3:15-3:45	<i>Optional.</i> Meet with NPPR Board of Directors.